

FEMA REGION X

TRAINING OPPORTUNITY



FEMA

Course: L551 Continuity of Operations (COOP) Devolution Planning Workshop

Date:

Wednesday, April 30 – Thursday, May 1, 2014

Time:

8:30am-4:30pm PST

Course Description:

The goal of this two (2) day workshop is to provide government and other planning staff with the knowledge and tools to develop their organization's devolution plans. This training includes a train-the-trainer module to equip planners to facilitate the workshop to others.

Objectives:

Upon completion of this workshop, participants will become familiar with the following tasks:

- Identifying the conditions under which devolution would be appropriate for your organization.
- Describing the activation protocols (triggers) for devolution in your organization.
- Tailoring the Devolution Template to meet your organization's needs.
- Identifying special considerations for devolution planning.
- Developing/revising your organization's devolution plan.

Prerequisites:

There are no prerequisites for this workshop.

Location:

Seattle Federal Courthouse
19th floor conference room
700 Stewart Street
Seattle, WA 98101

<http://www.wawd.uscourts.gov/visitors/seattle-courthouse>

Target Audience:

Course is for Federal, State, Local, Private and Tribal employees responsible for managing a Continuity of Operations Program.

Funding:

There is no cost for the training; however, the employee's office, directorate, or agency is responsible for all travel costs associated with this training.

To Apply:

Please see page titled,
"Enrollment Procedures and Points of Contact"

Please apply for the course by Wednesday, April 23, 2014. Class size is limited to 25 students. Applicants with special needs should contact Andrew Cleaves, FEMA Region 10 Regional Continuity Manager, at andrew.cleaves@fema.dhs.gov. If you need to cancel your reservation, please cancel at least 72 hours prior to the start of the course by emailing [Andrew Cleaves](mailto:Andrew.Cleaves).



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Course: Enrollment Procedures and Points of Contact

Course POC:

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FEMA Region X
Regional Continuity Manager
National Preparedness Division
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To Apply:

FEMA Form 119-25-1 Application:

<http://training.fema.gov/Apply/119-25-1.pdf>

Federal Employees and Tribal Partners:

Your supervisor must sign a completed [FEMA Form 119-25-1](#) application and then forward to Andrew Cleaves.

State and Local Attendees:

All FEMA Form 119-25-1 applications must be submitted through the appropriate state training officer (listed to the right), who will then forward the form to Andrew Cleaves.

Alaska

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